

Instructions for your Peer Review:

Please divide yourselves into groups of two for this peer review exercise. I advise you to work with someone whose native language is different from your own.

You will be writing a memorandum to your peer in which you will discuss the following items. Be sure to give examples from *their own* writing in order to help them with revisions. Be clear in your suggestions and thorough in your comments

- a) Broadly, what are the strengths of your peer's précis?
- b) Does each précis appear to express the main points of the original text? Does it, in other words, offer a summary?
- c) Is the significance of the research (as described in each article) clear in each of your peer's précis? Do you have suggestions on how to make the relevance/significance clearer?
- d) Does your peer quote from the original? If so, please suggest ways for your peer to paraphrase and summarize rather than directly quote.
- e) Does your peer use a one- or two-paragraph structure for the précis? If this effective? Why or why not?
- f) Broadly, what are the weaknesses of your peer's précis?
- g) Please comment on your peer's phrasing, word-choice, and grammar.
- h) Please comment on your peer's proofreading of his or her précis.
- i) What are your three principal suggestions for your peer as he or she revises these drafts into the final versions of these three précis?
- j) If you have specific comments about each particular précis, not covered by the above, be sure to include them as this last memorandum item.

Once you have completed your memorandum, please email it to your peer and "CC" me. Please be sure your attachment is in ".doc" or PDF format.